

NOTICE FOR STAKEHOLDER RELATIONSHIP COMMITTEE MEETING

Notice is hereby given that the 4th meeting of 2021 (4/2021) of the Stakeholders Relationship Committee of Sunraj Diamond Exports Limited will be held at 2.30 pm. on Wednesday, 27th January, 2021 at the registered office of the Company at 616 Prasad Chambers 6th flr Plot CS 1487 Tata Road 2, Roxy Cinema, Opera House, Girgaon Mumbai 400004 .

Please note that Company would be providing an additional facility for participation at the said meeting through electronic mode, in case if any Directors/Invitees wish to participate through electronic mode, the confirmation of the same should be conveyed through e-mail at info@sunrajdiamonds.com before the meeting.

The Agenda for the meeting is as under:

Item No.	Particulars
1	Election of Chairperson
2	Determination of Quorum & Mode of Attendance
3	Grant Leave of Absence, if any
4	Noting of previous Minutes.
5	To take note on the status of the Investor Complaints as on 31 st December, 2020
6	To take note of the Statement showing Shareholding Pattern of the Listed Entity as on 31 st December, 2020
7	To take note of the Reconciliation of Share Capital Audit Certificate for the Quarter ended 31 st December, 2020
8	Vote of Thanks

For Sunraj Diamond Exports Limited



SHRUTI SUNNY GANDHI

Director

(DIN: 06947535)

Dated: 19.01.2021.

Place: Mumbai.

SUNRAJ DIAMOND EXPORTS LTD.

Regd. Office : 616 Prasad Chambers, Swadeshi Mills Compound, Opera House, Mumbai 400004

Tel : 022 23610069 / 23638559

E-mail : info@sunrajdiamonds.com

Website : www.sunrajdiamonds.com

CIN NO. : L36912MH1990PLC057803

NOTES TO AGENDA

Agenda Item No. 1
Election of Chairperson
To appoint Mrs. Shruti Sunny Gandhi as Chairperson of the meeting.

Agenda Item No. 2
Determination of Quorum & Mode of Attendance
To determine Quorum & mode of attendance.

Agenda Item No. 3
Grant Leave of Absence, if any
To Grant Leave of absence to Members of the Committee, if any

Agenda Item No. 4
Noting of previous minutes
The Committee to note the approval of previous minutes

Agenda Item No. 5
To take note on the status of the Investor Complaints as on 31st December, 2020
The Chairman to place before the Committee, the Statement of Investor Complaints as on 31st December, 2020 detailing the complaints received from the stakeholders and the action taken thereon by the Company/ RTA till the resolution of the complaint. The Committee to take note of the same.

Agenda Item No. 6
To take note of the Statement showing Shareholding Pattern of the Listed Entity as on 31st December, 2020
The Chairperson to place before the Committee detailed shareholding pattern of the listed entity as on 31 st December, 2020. The Committee take note of the same.

Agenda Item No. 7
To take note of the Reconciliation of Share Capital Audit Certificate for the Quarter ended 31st December, 2020
The Committee to take note of the Reconciliation of Share Capital Audit Certificate for the Quarter ended 31 st December, 2020.

Agenda Item No. 8
Vote of thanks
The Chairperson to thank members of the Committee attended the meeting.

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