

SUNRAJ DIAMOND EXPORTS LIMITED

NOTICE

NOTICE is hereby given that the Twenty Third Annual General Meeting of the shareholders of Sunraj Diamond Exports Limited will be held at Seva Sadan Society's, Malabari Memorial Hall, Pandita Ramabai Road, Opp. Telephone Exchange, Gamdevi, Mumbai – 400 007 on Monday 30th September, 2013 at 11.30 a.m. to transact the following business:

1. To receive, consider and adopt the Balance Sheet as at 31st March, 2013 and the Profit and Loss Account for the year ended on that date and the Reports of the Directors' and Auditors.
2. To declare a dividend.
3. To appoint a Director in place of Mr. Sunil Gandhi, who retires by rotation and being eligible, offers himself for re-appointment.
4. To appoint a Director in place of Mr. Hargovind Shah, who retires by rotation and being eligible, offers himself for re-appointment.
5. To appoint Auditors to hold office from the conclusion of this Meeting until the conclusion of the next Annual General Meeting of the Company, and to fix their remuneration.

For and on behalf of the Board of Directors

SUNNY GANDHI
Executive Director

Registered Office

1008, Panchratna,
Mama Parmanand Marg,
Opera House,
Mumbai 400 004

Dated: 29th June, 2013

NOTES:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND A PROXY NEED NOT BE A MEMBER.**
2. The Register of Members and the share transfer books will remain closed from 24th September, 2013 to 30th September, 2013 both days inclusive.
3. A Dividend of Rs. 1/- per Ordinary Share of Rs.10/-, as recommended by the Board, if declared at the forthcoming Annual General Meeting, will be paid, subject to the provisions of Section 206A of the Act, on or after 16th October, 2013, to those Members or their mandates whose names stand registered in the Company's Register of Members:
 - (a) as Beneficial Owners as at close of Business on 1st October, 2013 as per the lists to be furnished by **National Securities Depository Limited** and **Central Depository Services (India) Limited** in respect of shares held in **electronic form**, and;
 - (b) as Members in the Register of Members of the **Company** after giving effect to valid share transfers in physical form lodged with the Company or the **Share Transfer Agents** on or before 24th September, 2013. Instruments of Share Transfers, complete in all respects, should reach the **Share Transfer Agents i.e. Ajel Infotech Limited, Unit : Sunraj Diamond Exports Limited** 106, Oshiwara Link Plaza Commercial Complex, 2nd Floor, New Link Road, Oshivara, Jogeshwari (West), Mumbai 400 102 well before the book closure date .
4. Members are requested to bring their copies of Annual Report and Accounts to the Meeting.
5. (a) Members desirous of receiving Notices and/or documents from the Company through the electronic mode are urged to update their email addresses with their **Depository Participants**, where shares are held in electronic form and to the **Share transfer Agents** where shares are held in physical form.
 - (b) Email addresses of Members as advised to the **Registrar and Share Transfer Agents** where shares are held in physical mode or **registered with Depositories** where shares are held in the electronic mode will be deemed to be the Member's registered email address for serving Company documents/notices as per provisions of the Act and the instructions of the Ministry of Corporate Affairs. Members intending to refresh/ update their email addresses should do so as soon as possible.
6. Members holding shares, in physical form, in identical order of names in more than one Folio, are requested to write to the **Share Transfer Agents** enclosing the relevant Share Certificates requesting consolidation of such folios into one Folio.
7. As per the provisions of the Act, the facility for making nominations is available to individuals holding shares in the Company. The Nomination **Form-2B**, prescribed by the Government for the purpose, can be obtained from the **Share Transfer Agents**.