

NOTICE FOR STAKEHOLDERS RELATIONSHIP COMMITTEE MEETING

Notice is hereby given that the 3rd meeting of 2022-23 (3/2022-23) of the Stakeholders Relationship Committee of Sunraj Diamond Exports Limited will be held at 2.30 p.m. on Friday, 11th November, 2022 at the registered office of the Company at 616 Prasad Chambers 6th flr Plot CS 1487 Tata Road 2, Roxy Cinema, Opera House, Girgaon, Mumbai – 400004.

The Agenda for the meeting is as under:

| Item No. | Particulars |
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| 1 | Election of Chairperson |
| 2 | Determination of Quorum & Mode of Attendance |
| 3 | Grant Leave of Absence, if any |
| 4 | Noting of previous Minutes. |
| 5 | To take note on the status of the Investor Complaints as on 30 th September, 2022. |
| 6 | To take note of the Statement showing Shareholding Pattern of the Listed Entity as on 30 th September, 2022. |
| 7 | To take note of the Reconciliation of Share Capital Audit Certificate for the Quarter ended 30 th September, 2022. |
| 8 | To take note of issue of Duplicate Share Certificates. |
| 9 | Vote of Thanks. |

For Sunraj Diamond Exports Limited



SHRUTI SUNNY GANDHI
Director
(DIN: 06947535)

Date: 02nd November, 2022
Place: Mumbai.

SUNRAJ DIAMOND EXPORTS LTD.

CIN NO. : L36912MH1990PLC057803

Regd. Office : 616 Prasad Chambers, Swadeshi Mills Compound, Opera House, Mumbai 400004
Tel : 022 23610069 / 23638559, Email : info@sunrajdiamonds.com, Website : www.sunrajdiamonds.com

NOTES TO AGENDA

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| Agenda Item No. 1 |
| Election of Chairperson |
| To appoint Mrs. Shruti Sunny Gandhi as Chairperson of the meeting. |

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| Agenda Item No. 2 |
| Determination of Quorum & Mode of Attendance |
| To determine Quorum & mode of attendance. |

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| Agenda Item No. 3 |
| Grant Leave of Absence, if any |
| To Grant Leave of absence to Members of the Committee, if any |

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| Agenda Item No. 4 |
| Noting of previous minutes |
| The Committee to note the approval of previous minutes |

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| Agenda Item No. 5 |
| To take note on the status of the Investor Complaints as on 30th September, 2022 |
| The Chairperson to place before the Committee, the Statement of Investor Complaints as on 30 th September, 2022 detailing the complaints received from the stakeholders and the action taken thereon by the Company/ RTA till the resolution of the complaint. The Committee to take note of the same. |

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| Agenda Item No. 6 |
| To take note of the Statement showing Shareholding Pattern of the Listed Entity as on 30th September, 2022 |
| The Chairperson to place before the Committee detailed shareholding pattern of the listed entity as on 30 th September, 2022. The Committee to take note of the same. |

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| Agenda Item No. 7 |
| To take note of the Reconciliation of Share Capital Audit Certificate for the Quarter ended 30th September, 2022 |
| The Committee to take note of the Reconciliation of Share Capital Audit Certificate for the Quarter ended 30 th September, 2022. |

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| Agenda Item No. 8 |
| To take note of issue of Duplicate Share Certificates. |
| The Committee to take note of the Duplicate Share Certificates issued to the shareholders of the company. |

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| Agenda Item No. 9 |
| Vote of thanks |
| The Chairperson to thank members of the Committee attended the meeting. |

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