



SUNRAJ

NOTICE FOR AUDIT COMMITTEE MEETING

Notice is hereby given that the 3rd meeting of 2021 (3/2021) of the Audit Committee of Sunraj Diamond Exports Limited will be held at 03.00 pm. on Friday, 27th November, 2020 at the registered office of the Company at 616 Prasad Chambers 6th flr Plot CS 1487 Tata Road 2, Roxy Cinema, Opera House, Girgaon Mumbai 400004 .

Please note that Company would be providing an additional facility for participation at the said meeting through electronic mode, in case if any Directors/Invitees wish to participate through electronic mode, the confirmation of the same should be conveyed through e-mail at info@sunrajdiamonds.com before the meeting.

The Agenda for the meeting is as under:

Item No.	Particulars
1	Election of Chairman
2	Determination of Quorum & Mode of Attendance
3	Grant Leave of Absence, if any
4	Noting of previous Minutes.
5	To approve the Unaudited Financial Statement together with the limited review report for the Quarter ended 30 th September, 2020
6	Any other matter with the permission of the Chair
7	Vote of Thanks

For Sunraj Diamond Exports Limited


SHIVIL KAPOOR
Director
(DIN: 08616488)

Dated: 20.11.2020.
Place: Mumbai.

SUNRAJ DIAMOND EXPORTS LTD.

Regd. Office : 616 Prasad Chambers, Swadeshi Mills Compound, Opera House, Mumbai 400004

Tel : 022 23610069 / 23638559

E-mail : info@sunrajdiamonds.com

Website : www.sunrajdiamonds.com

CIN NO. : L36912MH1990PLC057803

NOTES TO AGENDA

Agenda Item No. 1
Election of Chairman
To appoint Mr. Shivil Kapoor as Chairman of the meeting.

Agenda Item No. 2
Determination of Quorum & Mode of Attendance
To determine Quorum & mode of attendance.

Agenda Item No. 3
Grant Leave of Absence, if any
To Grant Leave of absence to Members of the Committee, if any

Agenda Item No. 4
Noting of previous minutes
The Committee to note the approval of previous minutes

Agenda Item No. 5
To approve the Unaudited Financial Statement together with the limited review report for the Quarter ended 30th September, 2020
The Chairman to place before the Committee the Unaudited Standalone and Consolidated Financial Statements of the Company together with the limited review report for the quarter ended 30th September, 2020 and the same is to be submitted to the Board of Directors of the Company. The Committee to pass the following resolution, with or without any modifications:
“RESOLVED THAT the Un-audited Standalone and Consolidated Financial Results together with the Limited Review Report of the Company for the quarter ended 30 th September, 2020, placed before the meeting, be and are hereby approved and that the same be recommended to the Board of Directors for their approval and be submitted to the Stock Exchange in compliance with Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulation, 2015.

Agenda Item No. 6
Any other manner with the permission of Chair

Agenda Item No. 7
Vote of thanks
The Chairman to thank members of the Committee attended the meeting.

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