



# SUNRAJ

## NOTICE FOR AUDIT COMMITTEE MEETING

Notice is hereby given that the 4<sup>th</sup> meeting of 2021 (4/2021) of the Audit Committee of Sunraj Diamond Exports Limited will be held at 03.00 pm. on Monday, 15<sup>th</sup> February, 2021 at the registered office of the Company at 616 Prasad Chambers 6th flr Plot CS 1487 Tata Road 2, Roxy Cinema, Opera House, Girgaon Mumbai 400004 .

Please note that Company would be providing an additional facility for participation at the said meeting through electronic mode, in case if any Directors/Invitees wish to participate through electronic mode, the confirmation of the same should be conveyed through e-mail at [info@sunrajdiamonds.com](mailto:info@sunrajdiamonds.com) before the meeting.

The Agenda for the meeting is as under:

Item No.	Particulars
1	Election of Chairman
2	Determination of Quorum & Mode of Attendance
3	Grant Leave of Absence, if any
4	Noting of previous Minutes.
5	To approve the Unaudited Financial Statement together with the limited review report for the Quarter ended 31 <sup>st</sup> December, 2020
6	Any other matter with the permission of the Chair
7	Vote of Thanks

For Sunraj Diamond Exports Limited

  
SHIVIL KAPOOR  
Director  
(DIN: 08616488)

Dated: 08.02.2021.  
Place: Mumbai.

## **SUNRAJ DIAMOND EXPORTS LTD.**

Regd. Office : 616 Prasad Chambers, Swadeshi Mills Compound, Opera House, Mumbai 400004

Tel : 022 23610069 / 23638559

E-mail : [info@sunrajdiamonds.com](mailto:info@sunrajdiamonds.com)

Website : [www.sunrajdiamonds.com](http://www.sunrajdiamonds.com)

**CIN NO. : L36912MH1990PLC057803**

**NOTES TO AGENDA**

<b>Agenda Item No. 1</b>
<b>Election of Chairman</b>
To appoint Mr. Shivil Kapoor as Chairman of the meeting.

<b>Agenda Item No. 2</b>
<b>Determination of Quorum &amp; Mode of Attendance</b>
To determine Quorum & mode of attendance.

<b>Agenda Item No. 3</b>
<b>Grant Leave of Absence, if any</b>
To Grant Leave of absence to Members of the Committee, if any

<b>Agenda Item No. 4</b>
<b>Noting of previous minutes</b>
The Committee to note the approval of previous minutes

<b>Agenda Item No. 5</b>
<b>To approve the Unaudited Financial Statement together with the limited review report for the Quarter ended 31<sup>st</sup> December, 2020</b>
The Chairman to place before the Committee the Unaudited Standalone and Consolidated Financial Statements of the Company together with the limited review report for the quarter ended 31 <sup>st</sup> December, 2020 and the same is to be submitted to the Board of Directors of the Company. The Committee to pass the following resolution, with or without any modifications:
“ <b>RESOLVED THAT</b> the Un-audited Standalone and Consolidated Financial Results together with the Limited Review Report of the Company for the quarter ended 31 <sup>st</sup> December, 2020 placed before the meeting, be and are hereby approved and that the same be recommended to the Board of Directors for their approval and be submitted to the Stock Exchange in compliance with Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulation, 2015.”

<b>Agenda Item No. 6</b>
<b>Any other manner with the permission of Chair</b>

<b>Agenda Item No. 7</b>
<b>Vote of thanks</b>
The Chairman to thank members of the Committee attended the meeting.

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