SUNRAJ

NOTICE FOR STAKEHOLDER RELATIONSHIP COMMITTEE MEETING

Notice is hereby given that the 4th meeting of 2022-23 (4/2022-23) of the Stakeholders Relationship Committee of Sunraj Diamond Exports Limited will be held at 02.30 pm. on Thursday, 09th February, 2023 at the registered office of the Company at D-9, 5th Floor, Plot 156, Everest Apartments, Tardeo, Haji Ali, Mumbai- 400034.

The Agenda for the meeting is as under:

Item No.	Particulars
1	Election of Chairperson
2	Determination of Quorum & Mode of Attendance
3	Grant Leave of Absence, if any
4	Noting of previous Minutes.
5	To take note on the status of the Investor Complaints as on 31st December, 2022
6	To take note of the Statement showing Shareholding Pattern of the Listed Entity as on 31st December, 2022
7	To take note of the Reconciliation of Share Capital Audit Certificate for the Quarter ended 31st December, 2022
8	Vote of Thanks

For Sunraj Diamond Exports Limited

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SHRUTI SUNNY GANDHI
Director
(DIN: 06947535)

Dated: 01/02/2023
Place: Mumbai.

SUNRAJ

NOTES TO AGENDA

Agenda Item No. 1
Election of Chaiperson
To appoint Mrs. Shruti Sunny Gandhi as Chairperson of the meeting.

Agenda Item No. 2
Determination of Quorum & Mode of Attendance
To determine Quorum & mode of attendance.

Agenda Item No. 3
Grant Leave of Absence, if any
To Grant Leave of absence to Members of the Committee, if any

Agenda Item No. 4
Noting of previous minutes
The Committee to note the approval of previous minutes

Agenda Item No. 5
To take note on the status of the Investor Complaints as on 31st December, 2022
The Chairman to place before the Committee, the Statement of Investor Complaints as on 31st December, 2022 detailing the complaints received from the stakeholders and the action taken thereon by the Company/ RTA till the resolution of the complaint. The Committee to take note of the same.

Agenda Item No. 6
To take note of the Statement showing Shareholding Pattern of the Listed Entity as on 31st December, 2022
The Chairperson to place before the Committee detailed shareholding pattern of the listed entity as on 31st December, 2022. The Committee to take note of the same.

Agenda Item No. 7
To take note of the Reconciliation of Share Capital Audit Certificate for the Quarter ended 31st December, 2022
The Committee to take note of the Reconciliation of Share Capital Audit Certificate for the Quarter ended 31st December, 2022.

Agenda Item No. 8
Vote of thanks
The Chairperson to thank members of the Committee attended the meeting.