

23rd June, 2021.

To,
The Board of Directors,
Sunraj Diamond Exports Limited ("Company"),
616 Prasad Chambers, 6th flr,
Plot CS 1487 Tata Road 2,
Roxy Cinema, Opera House,
Girgaon, Mumbai - 400004.

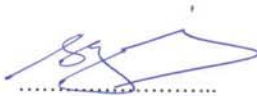
Re: 2/2021-2022 Board Meeting on Wednesday, 30th June, 2021 at 3.30 pm.

Dear Sirs,

NOTICE is hereby given that the 2/2021-2022 Meeting of Board of Directors of the Company will be held on Wednesday, 30th June, 2021 at 616 Prasad Chambers, 6th flr, Plot CS 1487 Tata Road 2, Roxy Cinema, Opera House, Girgaon, Mumbai - 400004 at 3.30 pm to transact the business as mentioned in agenda. The agenda and notes to agenda are enclosed herewith for your perusal and information.

Please make it convenient to attend the meeting. If you are unable to attend a meeting, leave of absence should be specifically requested for by way of a communication addressed to the Company prior to the date of the meeting.

Thanking you,
Yours Faithfully,
For and on behalf of Board of Directors of
Sunraj Diamond Exports Limited



.....
Sunny Sunil Gandhi
Director
Din: 00695322

Encl: Agenda and notes to agenda.

SUNRAJ DIAMOND EXPORTS LTD.

CIN NO. : L36912MH1990PLC057803

Regd. Office : 616 Prasad Chambers, Swadeshi Mills Compound, Opera House, Mumbai 400004

Tel : 022 23610069 / 23638559, Email : info@sunrajdiamonds.com, Website : www.sunrajdiamonds.com

AGENDA FOR THE 2/2021-2022 MEETING OF THE BOARD OF DIRECTORS OF SUNRAJ DIAMOND EXPORTS LIMITED TO BE HELD ON WEDNESDAY, 30th JUNE, 2021 AT THE REGISTERED OFFICE OF THE COMPANY AT 616, PRASAD CHAMBERS, 6TH FLR, PLOT CS 1487 TATA ROAD 2, ROXY CINEMA, OPERA HOUSE, GIRAGON, MUMBAI – 400004 AT 03.30 P.M

1. To elect the Chairman of the meeting.
2. To Determine Quorum & Mode of attendance.
3. To grant leave of absence, if any, to the Directors who are unable to attend the meeting.
4. To take note of the minutes of the previous Board meeting held on 08th April, 2021.
5. To consider, review and take note of the proceedings of the Audit Committee Meeting.
6. To consider, review and take note of the proceedings of the Stakeholders Relationship Committee Meeting
7. To consider and approve the Audited Standalone and Consolidated Financial Statements, other related matters for the Quarter and Financial Year ended 31st March, 2021.
 - a) To consider and approve audited Standalone and Consolidated Financial Statements of the Company for the year ended 31st March, 2021;
 - b) To consider the draft Auditor's report for the year ended 31st March, 2021;
8. Any other matter with the permission of the Chairman.
9. Vote of Thanks

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NOTES TO THE AGENDA**1. ITEM NO: 01/BM/2/2021-2022 : TO ELECT CHAIRMAN OF THE MEETING:**

The members of board to elect any one among themselves as Chairman of the meeting.

2. ITEM NO: 02/BM/2/2021-2022 : TO DETERMINE QUORUM & MODE OF ATTENDANCE:

The Chairman to determine Quorum and mode of attendance.

3. ITEM NO: 03/BM/2/2021-2022 : LEAVE OF ABSENCE:

Leave of absence will be granted to the Directors, if any, who are unable to attend the Board meeting. Formal letter or intimation via email by any Director of the Company, prior to the date of the meeting who is unable to attend the Board meeting will be taken into consideration.

4. ITEM NO: 04/BM/2/2021-2022 : CONFIRMATION OF MINUTES:

To confirm and sign Minutes of the previous Board Meeting held on 08th April, 2021.

5. ITEM NO: 05/BM/2/2021-2022 : TO CONSIDER, REVIEW AND TAKE NOTE OF THE PROCEEDINGS OF THE AUDIT COMMITTEE MEETING:

The Chairman to place before the committee the proceedings of the Audit Committee meeting for their noting and approval.

6. ITEM NO: 06/BM/2/2021-2022 : TO CONSIDER, REVIEW AND TAKE NOTE OF THE PROCEEDINGS OF THE STAKEHOLDERS RELATIONSHIP COMMITTEE MEETING:

The Chairman to place before the committee the proceedings of the Stakeholders Relationship Committee meeting for their noting and approval.

7. ITEM NO: 07/BM/1/2021-2022 : APPROVAL OF AUDITED STANDALONE AND CONSOLIDATED FINANCIAL STATEMENTS AND OTHER RELATED MATTERS FOR THE YEAR ENDED 31ST MARCH, 2021 AS UNDER:

The approval of the Board is sought for the following.

SUNRAJ DIAMOND EXPORTS LTD.**CIN NO. : L36912MH1990PLC057803**

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(a) **Adoption of Financial Statements:**

To consider and approve Standalone and Consolidated Financial Statements of the Company together with all annexures as referred therein along with the Standalone and Consolidated Financial Statements prepared as per the SEBI approved format, for the year ended 31st March, 2021. Necessary documents will be placed at the Board Meeting for approval.

(b) **Draft Auditor' Report:**

To consider and approve the draft Auditor's report that will be placed at the Board meeting.

8. **ITEM NO: 08/BM/2/2021-2022 : ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIRMAN:**

9. **ITEM NO: 09/BM/2/2021-2022 : VOTE OF THANKS:**

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