SUNRAJ

NOTICE FOR NOMINATION AND REMUNERATION COMMITTEE MEETING

Notice is hereby given that the 2nd meeting of 2023-24 (2/2023-24) of the Nomination and Remuneration Committee of Sunraj Diamond Exports Limited will be held at 02.00 p.m. on Tuesday, 13th February, 2024 at the registered office of the Company at D-9, 5th Floor, Plot 156, Everest Apartments. Tardeo, Haji Ali, Mumbai - 400034.

Please note that Company would be providing an additional facility for participation at the said meeting through electronic mode, in case if any Directors/Invitees wish to participate through electronic mode, the confirmation of the same should be conveyed through e-mail at info@sunrajdiamonds.com before the meeting.

The Agenda for the meeting is as under:

Item No.	Particulars
1	Election of Chairman
2	Determination of Quorum & Mode of Attendance
3	Grant Leave of Absence, if any
4	Noting of previous Minutes.
5	To Evaluate performance of the Board of Directors for FY 23-24
6	To Review annual appraisal of Key Managerial Personnel of the Company
7	To record the recommendations of the Nomination Committee
8	Vote of Thanks

For Sunraj Diamond Exports Limited

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SHIVIL KAPOOR
Director
(DIN: 08616488)

Date: 02.02.2024
Place: Mumbai.

SUNRAJ

NOTES TO AGENDA

Agenda Item No. 1
Election of Chairman
To appoint Mr. Shivil Kapoor as Chairman of the meeting.

Agenda Item No. 2
Determination of Quorum & Mode of Attendance
To determine Quorum & mode of attendance.

Agenda Item No. 3
Grant Leave of Absence, if any
To Grant Leave of absence to Members of the Committee, if any

Agenda Item No. 4
Noting of previous minutes
The Committee to note the approval of previous minutes

Agenda Item No. 5
To Evaluate the performance of Board of Directors for FY 2023-24
The Chairman to place before the Committee the findings and conclusions of the Annual Evaluation of the Board, its Committees and individual directors for the FY 2023-24 for its review and noting.

Agenda Item No. 6
To review Annual Appraisal of Key Managerial Personnel of the Company
The Chairman to place before the Committee the findings and conclusions of the Annual Evaluation of the Key Managerial Personnel for the FY 2023-24 for its review and noting.

Agenda Item No. 7
To record the recommendation of the Nomination Committee
The Chairman to record any recommendation of the Committee to the Board

Agenda Item No. 8
Vote of thanks
The Chairman to thank members of the Committee attended the meeting.